



# Dubrava Village Homeowner Association

## Architectural Variance Request

### Instructions

1. Complete all information required on the Architectural Variance Request form.
2. Briefly describe the architectural modifications for which you are applying.
3. Submit drawings of architectural plans. Drawings should include:
  - a. Applicant's name and signature.
  - b. Association name, tract number and lot number.
  - c. Address of property and address of owner, if different than property.
  - d. Architect/Engineer's name and registration, if any.
  - e. Scale and legend.
  - f. Use standard sheet of 8½" x 11" or 17" x 22"
  - g. Provide a plan view, (if applicable).
  - h. Provide an elevation view, (if applicable).
  - i. Attach materials specifications, including size, color and texture.
  - j. Copies of necessary Sonoma County permits and approvals must be submitted.

Note: Some of the above conditions may be waived upon request and approval. Such requests must be in writing.

4. Sign and submit a Hold Harmless Agreement to accompany this application.
5. Submit four (4) copies of all items to the President of the Dubrava Village Homeowner Association.



# Dubrava Village Homeowner Association

## Architectural Variance Request

DATE

HOMEOWNER:

ADDRESS/UNIT:

MAILING ADDRESS:

(IF DIFFERENT FROM DUBRAVA VILLAGE)

GENERAL DESCRIPTION OF WORK:

LOCATION:

DIMENSIONS:

CONSTRUCTION MATERIALS TO BE USED:

A sketch or Photograph of area and/or improvements, as well as a set of plans and specifications, must be attached to this application, showing shape, height, materials, dimensions and location, as well as any other pertinent information.

**The Architectural Control Committee will review this application and make their recommendation to the Board. The board will then vote on the ACC request.**

*ACC Member Use Only*

Date: \_\_\_\_\_

Inspected by: *(initials)* \_\_\_\_\_

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

